

City of Odebolt-Special Meeting  
March 18, 2025-Odebolt City Hall 6:00 PM

Mayor Bengford called the meeting to order with the following council in attendance: Seth Duff, Levi Thies, Ron Sorensen, Drew Stuhrenberg. Absent: Carl Hemer Also present: Shae Leinbaugh, Assistant City Clerk, and Samantha Reese, City Clerk. Motion was made by Sorensen and seconded by Stuhrenberg to approve the consent agenda which included Sweetie's Liquor License. 4 ayes.

Res 25.34 Appoint New City Clerk & Set Wage. Motion was made by Duff and seconded by Sorensen to hire Shae Leinbaugh as the new City clerk with a wage of \$45,000. Roll Call Ayes: Duff, Stuhrenberg, Thies, Sorensen.

Res 25.35 Scholarship Resolution. Motion was made by Stuhrenberg and seconded by Thies to approve the City Clerk to apply for a scholarship for summer courses. Roll Call Ayes: Duff, Stuhrenberg, Thies, Sorensen.

Res 25.36 Approve New Bank Signers. Motion was made by Sorensen and seconded by Stuhrenberg to add Shae Leinbaugh as an official signer on legal documents and financial accounts along with current signers, and remove Samantha Reese. Roll Call Ayes: Duff, Stuhrenberg, Thies, Sorensen.

Res 25.37 City Clerk Credit Card. Motion was made by Thies and seconded by Stuhrenberg to approve Shae Leinbaugh to have a company credit card with a \$2,000 limit for City Expenses and travel needs related to City. Roll Call Ayes: Duff, Stuhrenberg, Thies, Sorensen.

Res 25.38 Appoint Rec Board to be in charge of Major/Minor Softball Program, excluding financials. Motion was made by Sorensen and seconded by Thies to adopt resolution. Roll Call Ayes: Duff, Stuhrenberg, Thies, Sorensen.

Council discussed putting a stop sign instead of a yield sign at the Memorial Circle. Decision to put the stop sign was made.

Motion was made by Sorensen and seconded by Thies at 6:10 PM to adjourn. 4 ayes.

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Mayor

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City Clerk